

**Louise/Susitna/Tyone Community Association**  
**April 25, 2015 Board Meeting**  
**Public Safety Building, Lake Louise Alaska**  
**Agenda**

11:00 AM Call to Order

Establish Quorum

Introduce Guests

Read and Approve January Board Minutes

Treasurers Report

Persons to Address the Board (3minutes each)

Reports, Standing Committees

- Board Members
- Channel Committee
- EMS Report
- Fire Department Report

Reports, Special Committees

- Membership Committee
- Comp Plan Update
- Bylaws Committee

Unfinished Business

- Dumpster Project
- Causeway Project
- Water Monitoring Project
- Sat phone purchase
- AED purchase
- Fire Rescue Boat
- Insurance
- May Newsletter

New Business

- Community Directory Update
- Membership, how to establish payment options
- Clean Up Day
- Annual Meeting (Picnic Budget)
- ADF&G Invite to Annual Meeting

Adjourn

April 25, 2015  
Treasurer Report

Account balances verified through Matanuska Valley Federal Credit Union on 03/31/15

Share Draft Account – 77				
Check #	Date	Payee	Purpose	Amount
1701	01/10/15	Fred Meyer	Office Supplies	\$5.13
1702	01/10/15	Joe Stam	Supplies & Meeting Refreshments	\$529.97
1703	01/12/15	State of Alaska	Licensing – Name Change	\$25.00
1704	01/13/15	Copper Valley Telecom	Weather Station	\$152.17
1705	01/20/15	Alaska Pacific Rentals	Fire Equipment (Fire Department)	\$3,750.00
1706	02/06/15	Yvette Delaquito	Gift Card for – annual clean-up	\$75.00
1707	02/13/15	Unitech of Alaska	Fire Pump Boxes – (Fire Dept)	\$4,270.00
1708	02/17/15	Copper Valley Telecom	Weather Station	\$122.26
1709	02/19/15	John Hicks	Battery – 6 wheeler & anti-freeze	\$173.27
1710	02/24/15	Mike Carson	Snow Removal (02/20 & 02/23/15)	\$200.00
1711	03/04/15	Copper Valley Telecom	Weather Station	\$119.32
1712	03/25/15	DNR	Land Lease Permit	\$100.00
1713	03/25/15	Beaty & Draeger	Tax Prep – 2014	\$375.00
1714	04/01/25	Joe Stam	Fire Department Supplies	\$79.20
1715	04/07/15	Copper Valley Telecom	Weather Station	\$119.78
1716	04/08/15	John Hicks	Paint – VFD	\$31.49
1717	04/21/15	Unitech of Alaska	Fire Pump Boxes – (Fire Dept.)	\$4270.00

Total Checks: \$14,397.59

Deposits as of 03/31/15

03/13/15	Deposit (Dues)	\$55.00
03/31/15	Deposit (Dividend)	\$ 0.45
	<b>Total Deposits:</b>	<b>\$55.45</b>

Current Ending Balance as of 03/31/15: \$10,274.95

Primary Share Account – 99 Current Balance as of 03/31/15 \$38,541.09

Share Certificate 30 \$6,304.67 (Matures – 7/06/15)  
Share Certificate 31 \$2,623.21 (Matures – 8/24/15)  
Share Certificate 32 \$28,810.89 (Matures – 7/15/15)

Total on Share Certs: \$37,738.77

Performance Bond – CD - \$1000.00

**Total on all accounts and certificates as of 03/31/15: \$87,554.81**

April 25, 2015

Grant Summary:

**2012 Revenue Sharing Grant Scope**

- Transport Fire/Rescue boat from manufacturer in Washington State
- Fire/Rescue equipment for new 26 foot boat recently purchased with Legislative Grant
- Additional remote fire equipment storage huts and the required pumps, hoses, related accessories, and 4 commercial fire extinguishers
- Construct a dock and waterfront facility for a Fire/Rescue/EMS Boat
- Materials to construct a road from the Public Safety Building to the dock

**Remaining Balance of Funds**

\$6565.52 (These funds are allocated for \$4800 (fire boxes) and the remaining for fire boat insurance.)

**2013 Revenue Sharing Grant Scope**

- Transportation and outfitting of the new Fire Rescue Boat
- Large Fire Extinguishers to protect the public at the 5 area businesses
- Maintenance grading of the area service roads
- Insurance as required for the Community, Volunteer Fire Department and the Fire Rescue Boat
- Repair the Public Wind Sock and Mast at the Army Point

## Campground

### **Remaining Balance of Funds**

\$24,052.81

Scope pending amendments: AED purchase (5);  
Admin/Insurance for community; Lake Louise snowmachine  
Club groomer partial purchase; Causeway Improvements.

### **2014 Revenue Sharing Grant Scope**

- Administrative costs to include attorney fees to change name, and rewrite bylaws
- Dumpster Improvements
- Repair boat ramp at the causeway at the end of the Lake Louise Road (public launch)
- Channel safety improvements between Lake Louise and Susitna Lake which would include more signage
- Water quality monitoring.

### **Remaining Balance of Funds**

\$20,200.00

Scope pending amendments: Admin/Insurance for community;  
Lake Louise snowmachine club groomer partial purchase;  
causeway improvements.

## MEMBERSHIP REPORT FOR APRIL 25, 2015 MEETING OF THE LLCNPC

The following actions were taken by the Membership Chairperson since the January 2015 meeting:

1. Comparison of current membership listing with mailing labels shows:
  - a. The mailing label list has 497 names. 172 of these names **ARE NOT** on our LLCNPC database.
  - b. Our LLCNPC database has 439 names. 139 of these names **ARE NOT** listed as property owners.

There are several reasons why they don't match – properties have changed hands, property owners may not have decided to join, properties are rented or leased to other persons who have decided to become a member of the LLCNPC. There are many names on the current database which are not active and have not been active for some time. They are being kept as a reference only and in due time can be eliminated once a solid listing is made and being monitored on a routine basis.

**RECOMMENDATION: Do not make any deletions to the database until we have established a solid list and know for sure that those who have not renewed are no longer owners or able to become a member.**

2. Review of 18 returned newsletters mailed 12/23/2014 against current membership listing show that several members have mail forwarded and their forwarding info has expired with the postal service. Some of these returns have no explanation for the return.

**RECOMMENDATION: None. Notations to database have been made to monitor.**

3. Review of Membership guidelines in the By Laws of the LLCNPC (Article 2. Membership):
  - a. *Members will consist of each resident within the prescribed boundaries who is 18 years of age or older and who has paid the annual membership dues of \$5.00.*
  - b. *A Lake Louise Community resident is one who owns real property or has a written lease, license or rental agreement for real property within the boundaries of the Lake Louise Community or whose primary residence has been within the boundaries of the Lake Louise Community for at least one year.*

**RECOMMENDATION: The current membership form does not reflect that the applicant has any residential rights to membership. This is addressed on the revised form (see item #4 below).**

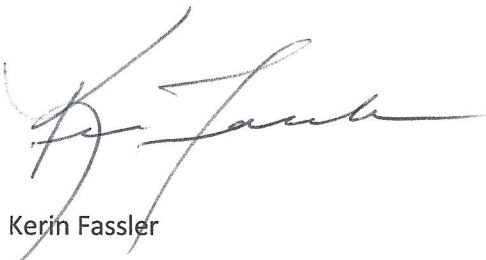
4. Reformat of the Membership Form for approval by the Board. This form to be effective immediately to have membership for a full year beginning on the date of receipt of the dues payment instead of a calendar year. Many memberships were paid towards the end of calendar year 2014 and are now in arrears under the current system. The form reflects changes to incorporate when the fee was paid and the fact that the member must qualify to be a member in accordance with the by-laws.

**RECOMMENDATION:** Approve the revised form and make the yearly dues based on a 365 day basis instead of a calendar year. Also, for those that paid subsequent to the annual meeting of last year, allow them to vote in July of 2015 thereby giving them the opportunity to vote at one annual meeting.

5. Review of all Membership Forms to determine how many want e-mail newsletters instead of snail mail newsletters. We have 192 who wish e-mail newsletters and 78 who wish snail mail. However, not all of these are paid up members of 2015 under current membership rules. Approximately 70 members are currently paid up for 2015 unless we make allowances for those who paid subsequent to last year's annual meeting are allowed to vote in July of this year on any items brought to the table.

**RECOMMENDATION:** Set up a group mailing to send newsletters via e-mail to those who want it and set up a mailing list for the others. This will save us in postage. Refer to Item #4 above on change in what constitutes a full year's membership.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kerin Fassler", written in a cursive style.

Kerin Fassler

Membership Chairperson