

Lake Louise Community Non-Profit Corporation (LLCNPC)

Meeting Minutes – December 8, 2013

Matthews Public Safety Building

A. **Call to Order & Members Present:** Called to order at 1040 hours. Sharon Clark – President, Yvette Delaquito – Treasurer, Joe Stam – Vice-President, Mike Fassler – Secretary, Aaron Bunker, Ann Otte, Tom Lohman. ***Quorum present.***

B. **Guests:** Assembly Members Jim Culver and Jim Sykes. There were also nine members of the LLCNPC in attendance.

C. **Secretary's Report:** Ms. Clark read the minutes from the September 17, 2013, board meeting. A correction to the date referring the December meeting was made. Ms. Delaquito made a motion to change the registered agent as listed on the LLCNPC's state document. Motion was passed unanimously.

D. **Treasurer's report:** Ms. Delaquito gave a verbal treasurer's report and will provide a written report to be attached to the minutes of the meeting. Linda Jaidinger asked about the check for the rental of the rescue boat by the state. Ms. Clark replied that she had requested the check from Corky Matthews, Fire Chief, but had not heard back from him. Mr. Fassler asked about the three certificates of deposit (CDs) that are on deposit; do they automatically roll over or do we need to do something with them? Ms. Delaquito will check with the bank to determine if there is a more efficient method of handling the CDs. Mr. Stam mentioned that there is one additional CD. That is the CD of \$1,000 that is at the Mat Valley Credit Union. That CD is the performance bond for the State Land Use Permit. Mr. Stam will get the information on the CD and forward it to Ms. Delaquito so it can be included in the next treasurer's report.

E. **Rescue Boat:** There was discussion concerning the boat, the rental of it and the fire department but at this point, the Fire Chief has the most information concerning the VFD and boat. Mr. Stam was asked to meet with the Fire Chief and discuss the VFD, the boat and related issues and report back to the board.

F. **Mailbox:** The LLCNPC will establish its own mailbox at Lake Louise. Ms. Clark will facilitate this and will provide the box number so it can be distributed.

G. **Revenue Sharing Grants:** The LLCNPC has grants for 2011, 2012, 2013. Ms. Clark received letters from the Matsu Borough (MSB) extending all three of the grants through 12/31/14. The 2011 grant must be expended by 12/31/14. Mr. Lohman asked about purchasing AEDs for the lodges and Mr. Fassler pointed out that the MSB would purchase them.

H. **Fire Extinguishers:** Three 125 pound ABC extinguishers have been purchased at a total cost of \$6,150. The extinguishers will be available this month and will be placed at Lake Louise Lodge, Point Lodge, and Evergreen Lodge. Dinty Bush declined.

I. **Computer:** Mr. Stam purchased a HP laptop for the LLCNPC. Software and programs were discussed and a motion was made by Ms. Delaquito and seconded by Ms. Clark to allocate up to \$1,000 for the purchase of the needed items. Motion passed unanimously.

J. **Sign – end of road:** A recommendation was made to put a sign indicating “End of the Road”.

K. **Pay Pal:** Ms. Delaquito will work with Bill Fair to get this set up for the LLCNPC.

L. **Power;** Nothing happening with power issue.

M. **Comprehensive Plan:** This is the MSB’s plan and they are soliciting members for the planning team. Mr. Stam made a motion that an ad hoc committee be established to get involved in the plan. Walt Arthur, Tim Thorncock, Sam Herman and Patti Billman volunteered to be on the committee. Mr. Arthur will be chair and will keep the board informed of the plan and its development.

N. **2014 Budget:** Tabled

O. **EMS Report:** Mr. Fassler had three items to bring forward:

- **There is an AED installed at Lake Louise Lodge, and he has trained some community members in its use.**
- There is a stretcher stored at Lake Louise Lodge for emergency use.
- Mr. Fassler is working on some training opportunities for community members that will be provided this winter season. Dates to be announced.

P. **Brush Cutter Battery:** The brush cutter owned by the LLCNPC needs a new battery. Mr. Stam made a motion to purchase a battery. Ms. Delaquito seconded, motion was carried unanimously.

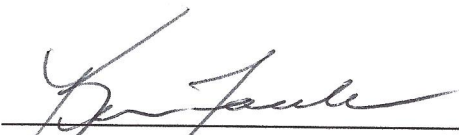
Q. **Mission Statement:** Tabled.

R. **Membership drive:** A membership drive was discussed. The consensus was that the LLCNPC would conduct a membership drive and it would be both computer and paper. Mr. Stam, Ms. Delaquito, and Ms. Clark will develop a proposal for this drive.

S. **Wolfpack:** Mr. Stam suggested that it would be valuable to strengthen the relationship between the snow machine club and the LLCNPC. The LLCNPC should consider having one of its board members attend the Wolfpack board meetings and vice versa. Ms. Clark will talk to Harry Holt about this idea.

- T. **Memorandum of Understanding (MOU) with the MSB:** Mr. Fassler is working on an MOU for the building. Verbal approval was given by the Borough for Mr. Fassler to let the Fire Department share the building. Any other public entity wanting to use the building has approval to do so; they just need to coordinate with EMS or Fire Department personnel.
- U. **Next Board Meeting:** The next board meeting will be held on March 16, 2014, at the Lake Louise Matthews Public Safety Building at 1100 hours.
- V. **Meeting adjourned at 1243 hours.**

Respectfully Submitted,

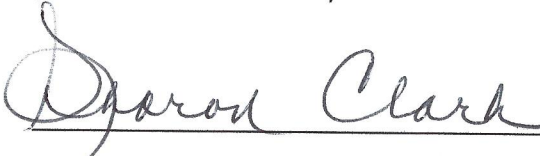


KERIN FASSLER, Secretary

JANUARY 13, 2015

Date

(Per Mike Fassler's notes)



SHARON CLARK, President

JANUARY 26, 2015

Date

December 7, 2013
Treasurer Report

Share Draft Account – 77

Beginning Balance \$634.89

Check #	Date	Payee	Purpose	
128	09/08/13	Sharon Clark	JPARC Ltr – Certified Mail	\$5.65
129	09/19/13	Beaty & Draeger	Tax Prep of extension filing	\$56.11
130	09/25/13	Lake Louise Lodge, LLC	Weather Station Parts/repair	\$108.75
1646	10/09/13	Copper Valley Telecom	Telephone	\$202.00
1647	10/15/13	Rowdy Allain	Grading LL Road	\$412.50
1648	11/14/13	Doug Dawson	Tire Changeover – Medical Vehicle	\$50.00
1649	11/14/13	Copper Valley Telecom	Telephone	\$101.14
1650	12/03/13	Taylor Fire Protection	Refurbished Fire Ext. (3)	\$3,075.00

Total Checks: \$4,011.15

09/10/13	Deposit	\$1793.10
09/27/13	Deposit	\$20.00
09/30/13	Deposit Dividend	\$.07
11/30/13	Deposit Dividend	\$.04
12/02/13	Deposit	\$192.49

12/02/13 Transfer from Primary Share Account \$6,150.00

Total Deposits/Transfer \$8,155.70

Current Ending Balance: \$4,779.44

Primary Share Account – 99

09/30/13	Deposit Dividend	\$13.69
	Beginning Balance	\$53,791.65

Withdrawal to Share Draft Account \$6,150.00

Ending Balance as of 12/02/13 \$47,641.65

Share Certificates 30	\$6,273.65 (01/12/14 – Matures)
Share Certificate 31	\$2,610.28 (03/02/14 – Matures)
Share Certificate 32	\$28,627.51 (07/15/14 – Matures)

Performance Bond – CD \$1000.00 (Purpose for DNR Land Use Permit)

Total On All Accounts and Certificates: \$89,932.53