LOUISE / SUSITNA / TYONE COMMUNITY ASSOCIATION (LSTCA)

ANNUAL MEETING MINUTES

July 18, 2015, 1100 Hrs, The Point Lodge

The LSTCA met for their annual community meeting at The Point Lodge at 11:00 am on July 18, 2015. Before getting really started, Joe Stam made a point of telling everyone that although our name has changed we are still a non-profit corporation and our status as an organization remains the same.

BOARD MEMBERS PRESENT:

Joe Stam, President Kerin Fassler, Secretary

Yvette Delaquito – Treasurer

Tom Lohman, Member

Robert Rolley, Member

Sharon Clark, Member

BOARD MEMBERS NOT PRESENT:

Aaron Bunker, Vice-President

COMMUNITY MEMBERS PRESENT:

Joe Polowy

Georgia Conner

John Hicks

Diane Stam

Dan & Patti Billman

Kelly Campbell

Rayda Kinney

Ed R. King

Mike Fassler

Jim & Mary Else

Walt & Betty Arthur

John Mills

Lonnie Kalar

Jeffrey & Amy Urbanus

Ocie Mitchell

Randy & Esther Arndt

Harry & Jean Holt

Ron Glaeser

Mike Andersen

GUESTS:

Mark Somerville - ADF&G

Sara Jansen - MatSu Borough Planner

Bill Gamble - MatSu Borough director, Emergency Services

Jim Sykes - District 1 Assembly Member

Jim Colver - District 12 Representative

Ken Backley - Mat-Su Borough Fire

Lisa Behrans - Mat-Su Borough

Per Joe Stam's request, Mike Fassler led the community in the Pledge of Allegiance to the flag.

QUORUM:

A quorum was established by Kerin Fassler.

INTRODUCTION OF GUESTS:

Joe Stam introduced our guests and Mr. Sykes indicated he had a small report to give later in the meeting. Jim Colver was unable to be present but was represented by Angela Stephl.

SECRETARY'S REPORT:

A copy of the minutes from last year's annual meeting was made available for reading; however, due to the contentious issues of that meeting and the extreme length of the minutes, it was determined that reading of the minutes would be delegated to individuals on their own. The minutes had already been approved at a subsequent meeting of the board. It was agreed if anyone wanted to read them, they could as they were available.

Joe Stam did discuss the newsletter that was mailed out giving everyone a brief status on what has happened during the past year to enhance the environment and to provide better service to the community.

TREASURER'S REPORT

Yvette Delaquito presented the Treasurer's report(s) (copies attached). As of 6/30/2015 there is a total on all accounts and certificates of \$93,582.59. Total disbursements since 05/15/2015 was \$10,946.30 with total deposits of \$20,361.20 – leaving a current ending balance in checking of \$17,264.38. We have \$37,767.51 in share certificates and a performance bond of \$1,000.00 Our primary share account has a balance of \$38,550.70.

A grant summary report reveals a remaining balance of funds of \$17,431.80 in 2013 dollars, \$20,200.00 in 2014 dollars, and \$20,200 in 2015 dollars.

Ms Delaquito also mentioned to the LSTCA that Eldon & Bonnie Johnson graciously donated \$100 to the LSTCA in appreciation for the recent help from the fire department in their time of need. Their donation was unexpected and welcomed by all.

A question was raised from the floor as to how the books were being audited or if they were being audited. According to history, no audits have been done formally. Two years ago an informal audit was made but a formal one has not been done. It would cost \$10,000-\$20,000 to get a formal one done so it was determined that the cost was too excessive for what we had in our accounts to afford a formal audit. Mike Fassler notified the group that in other organizations of this type an informal audit was done by members not associated with handling funds and that seemed to work pretty well.

Another question on the \$15,000 that was given to the Wolf Pack on the groomer purchase – was it a sole source offer? It was not a sole source offer, there were four responses. A copy of letter reporting status on this purchase is attached.

A last question arose about who gets the money if the boat is used by the State to provide fire or rescue service? Joe Stam indicated that this has happened only once in the past – in 2013, and the funding that remains from the reimbursement by the State is currently being requested from the previous LSTCA fire department.

Kerin Fassler motioned to approve the Treasurer's Report. Sharon Clark seconded. Motion passed.

REPORTS OF DIRECTORS, PERMANENTLY ESTABLISHED COMMITTEES:

- The Board of Directors is on an even keep now and the current board would like to thank everyone for all the help they have had during the last couple of years.
- The Channel Committee provided a brief status of the situation at the channel (report attached). The water level is low and we are having difficulties with people coming and going whenever they wish and not adhering to the ½ hour rule (see flyer attached). Most locals adhere to the "rules" and can sometimes see when someone is coming, but there is the odd occasion when someone comes through and causes lots of problems. We could use more buoys in the channel. Radio transmissions through the area are pretty good but you still need to watch for other traffic. Suggestions for improvements and volunteers to be on the committee are encouraged.
- The Membership Committee provided a copy of a membership report for the year. (Attached.)
 Membership was up last year and is currently underway for this year. A new directory will be
 published this fall and newsletters will be forthcoming through the membership list to,
 hopefully, get everyone as there has been some discrepancy in the past as to who received
 what.

- The By-Laws Committee retyped the old by-laws reflecting our new name (copy attached). It
 was recommended that all community members to please review and provide any changes,
 additions, or amendments to Aaron Bunker or Sharon Clark to incorporate into them as soon as
 possible so we can get a copy to the Mat-Su Borough.
- The Fire Department provided a brief status update on the fire boxes around the lake. On Louise and Susitna you should never be more than 1.5 miles from a pump. Maps of the two lakes with fire boxes noted on them are attached. There are still a few pieces of equipment missing, but they are getting these for placement. All of the boxes' equipment is interchangeable. The boat is in the water and we currently have 34 volunteers. The Mat-Su Borough has done some training and they will come back if we need them to teach water rescue. Please note that the Palmer Police Dispatch number is 745-4811. A flyer on how to report an emergency is attached.
- EMS Mike Fassler gave a description of what our EMS service is and who pays for it. Our taxes support the medical costs provided by our local EMS service. Lisa Behrans discussed helicopter service. Life Med will provide safety briefings if we ask for them and there are Apollo brochures at Lake Louise Lodge describing their services. You can pre-register for Life Med on their website (info@lifemedalaska.com). A clarification was made that the LSTCA only supports the EMS system here in our community, it does not manage it.
- Sharon Clark reported on the cleanup day that was held on the 20th of June and thanked all for the help that was given. (Keegan Delaquito, Matthew Viergutz, Mike & Preston Fassler). Once again, there were only a few people who participated but they got it all done. Burgers and hot dogs provided as a treat were welcomed by tired workers. We also discussed the issues with the dumpsters at this point and some of the same issues as in the past came up. When putting trash in the dumpster, please throw it all the way to the back if you can. The dumpsters aren't picked up if they aren't full and filling up in the front of them inhibits filling up the back. Do not put large items outside on the ground. We also have a problem with people bringing up trash and grass clippings from outside our area which should be disposed of elsewhere. We need to work together to fill the dumpsters fully so they can be picked up promptly when needed.
- Sharon Clark introduced Matthew Viergutz to the group as an Intern to our organization available for projects around the lake, clean-up, etc. Please get with Sharon for more info.

REPORTS OF GUESTS:

- **Jim Sykes** provided a detailed report on tax revenues and expenditures to the LSTCA (copy attached). He also indicated he wants to push hard and get a head start on the budget for next year in anticipation of needs.
- Ken Backley mentioned that he is working with John Hicks to get everything that we need up here for our boxes. We need to be totally self-sufficient and we need our own emergency response plan.
- Mark Summerville discussed changes in fishing regulations on lake. We need to keep the
 harvest down to conserve fish levels. In response to a netting question, if you want to set a net
 you need to notify DF&G 24 hours in advance.

• Sara Jansen briefly discussed the Draft Comprehensive Plan and requested that all who were interested in our community development to please remain after the picnic to go over the draft together as a group. A copy of her handouts is provided.

PROJECT REPORTS

By this time most of the projects had already been discussed in the Directors' reports. (Listing of projects is attached.) One item that had been on our list that has been removed was the Water Quality Monitoring that had been discussed last year. During subsequent board meetings, it was determined that this project was too costly and labor intensive for what we need here. We will continue to monitor as in the past and if there is any change that should be noted, then we will relook this potential project. A listing of the current project worksheet is attached. Each community member was asked to prioritize this list and return it to the board. Eight community members responded with the following results:

Improvement		Community Member Ranking									
Dumpster Improvements	3		5	5	6	5	6	T			
Repair Boat Ramp at the Causeway (\$6500)	2	5	1	1	+	1	3	\vdash			
Boat Ramp for Dinty Lake	6		3	3							
Safety Improvements for the Channel		1	4	4	3		1				
Information Sign at the Lake Louise / Glenn Highway (up to \$26,000)	4					6	4				
Public Parking / Boat Ramp at Army Point	5	3	2	2							
Basic Medical Equipment Caches		4			1	2					
AED Project (additional AEDs for Community, \$2500 each)					2	3					
Memorial Bench at Army Point (agreement with DNR)							5				
Heliport Location & Construction (\$4000)		2	6	6	4	5	2	1			
Portable Storage for LSTCA / Wolf Pack / VFD	1	6			5			2			
Additional Comments:											
Improve, Enlarge Parking at Present Boat Ramp						4					
Move Ramp to Dinty Lake Side or to Army Point				х							
Change name on Matthews Safety Bldg to something like LST Public Safety Bldg. Drop the Matthews Name.					х						

 Election of two board members required the nomination of a second applicant. Jeff Urbanus had volunteered to run and Patti Billman nominated Wendy Simpson. Voting commenced and both were elected. (Copy of Ballot attached.) 24 ballots were cast.

Door Prizes were drawn. Kerin Fassler won the Apollo yearly membership.

Yvette Delaquito motioned to adjourn, Sharon Clark seconded. Motion Passed.

Respectfully submitted,

KERIN FASSLER, Secretary

Date /

JEFFREY URBANUS, President

Date

Attachments:

Agenda

Treasurer's Reports

Lake Louise Snow Machine Club letter

Channel Committee Report

Boaters Beware Flyer

Membership Committee Report

Revised By-Laws for update

Emergency Response Instructions

Lakes Louise & Susitna Fire Box Maps

Jim Sykes Report

Louise, Susitna, and Tyone Community Survey Results, Summer 2015

Comprehensive Plan

Project Listing

Annual Budget for 2016

Ballot

Subsequent to Formal Meeting:

The members of the July 2015 – July 2016 Board of Directors met to determine who would hold what office in the coming year. Jeffrey Urbanus will be President; Aaron Bunker will be Vice-President; Kerin Fassler, Secretary; Yvette Delaquito, Treasurer; Robert Rolley, Wendy Simpson, and Sharon Clark will all be board members.

Louise/Susitna/Tyone Community Association HC01 1678; Glennallen, AK 99588

lstcanpc@gmail.com

Annual Meeting, July 18, 2015 - Point Lodge 10:00 am - Registration - 11:00 am - Call to Order Agenda

11:00 am Call to Order

Introduction of Board Members

Pledge of Allegiance

Establish Quorum (20 or more members of the LSTCA)

Introduction of Guests:

- Mark Somerville AFF&G
- Sara Jansen MatSu Borough Planner
- Bill Gamble MatSu Borough Director, Emergency Services
- Jim Sykes District 1 Assembly Member
- Jim Colver District 12 Representative
- Others

Secretary's Report - Minutes of 2013 Annual meeting (copy handed out)

Treasurer's Report (copy handed out)

Reports of Directors, Permanently Established Committees:

- Channel Committee (copy handed out)
- Membership Committee (copy handed out)
- By Laws Committee (copy handed out)
- Fire Department
- Emergency Medical Services
- Clean up Day LSTCA Intern Program

Unfinished Business

Project Reports

New Business:

- Proposed FY 2016 Budget
- Proposed FY 2016 Projects (printed worksheet)
- Election of two Board Members

Announcements:

- New Board Members
- Door Prize Drawings

12:00 Adjourn - Annual Picnic

[&]quot;Serving the Louise/Susitna/Tyone Lake Community."

July 13, 2015

Treasurer Report Account balances verified through Matanuska Valley Federal Credit Union on 06/30/15

			\$119.78	\$225.00	\$131.43	\$2157.00	\$119.78	\$4.42	\$4811.00	\$50.00	\$102.21	\$174.66	\$427.75	\$593.00	\$120.97	\$179.48	\$679.44	\$930.00	\$120.38
	Pirace	Weather Station	Vyeariiei Station	I STATE FILE FOR GRADING	Boot 8. 6 wheelest	Weathor Ctation	IPC 2011 Towns At 11	AFD: VA CMS: CO.	Medic Vehicle Time of	Clean in Diagram	Clean-up Picnic	LSTAFD BOOK SUpplies	Conord Linkilian	CELLEI AL LIABILITY INSURANCE	LSTCA Fire Service :	LSTCA - Fire Dept Supplies	D&O last equipment	Weather Station	v cathel station
	Payee	Copper Valley Telecom	Rowdy Allain	Joe Stam	Hale Insurance	Copper Valley Telecom	Yvette Delaguito	Yvette Delaguito	Doug Dawson	Sharon Clark	Joe Stam	Lake Louise Lodge	Philadelphia Insurance Co	John Hicks	Joe Stam	John Hicks	PippelInsurance	Copper Valley Telecom	
ft Account – 77	Date	05/15/15	05/15/15	05/16/15	05/30/15	06/08/15	06/09/15	06/19/15	06/10/15	06/20/15	06/20/15	06/21/15	06/26/15	07/01/15	07/02/15	07/02/15	07/02/15	1734 07/07/15	
Share Drai	Check #	1718	1719	1720	1721	1722	1723	1724	1725	1726	1727	1728	1729	1730	1731	1732	1733	1734	

\$.26 \$20,200.00 \$.53 \$160.00 \$.41 Deposit (Revenue Sharing Grant) Deposit (Dividend) Deposit (Dividend) Deposit (Dividend) Deposit (Dues) 04/07/15 04/30/15 05/31/15 06/13/15 06/30/15

\$10,946.30

Total Checks:

Deposits as of 06/30/15

Total Deposits: \$20,361.20

Current Ending Balance as of 06/30/15: \$17,264.38

Primary Share Account – 99 Current Balance as of 06/30/15

\$38,550.70

Share Certificate 30 Share Certificate 31 Share Certificate 32

\$6,304.67 (Matures – 7/06/16) \$2,623.21 (Matures – 8/24/15) \$28,839.63 (Matures – 7/15/16)

Total on Share Certs: \$37,767.51

Performance Bond — CD - \$1000.00Total on all accounts and certificates as of 06/30/15: \$93,582.59

Grant Summary:

2012 Revenue Sharing Grant Scope – Exhausted - \$0.00 balance

- Transport Fire/Rescue boat from manufacturer in Washington State
- Fire/Rescue equipment for new 26 foot boat recently purchased with Legislative Grant
- Additional remote fire equipment storage huts and the required pumps, hoses, related accessories, and 4 commercial fire extinguishers
- Construct a dock and waterfront facility for a Fire/Rescue/EMS Boat
- Materials to construct a road from the Public Safety Building to the dock

2013 Revenue Sharing Grant Scope

- Transportation and outfitting of the new Fire Rescue Boat
- Large Fire Extinguishers to protect the public at the 5 area businesses
- Maintenance grading of the area service roads
- Insurance as required for the Community, Volunteer Fire Department and the Fire Rescue Boat
- Repair the Public Wind Sock and Mast at the Army Point Campground
- AED purchases for EMS
- Snow groomer purchase for grooming our community lake system and trails
- Causeway Improvements
- Administrative costs to include attorney fees to change name, engineering fees for causeway improvements at the end of Lake Louise Road, and rewrite the association bylaws.

Remaining Balance of Funds

\$17,431.80

2014 Revenue Sharing Grant Scope

- Administrative costs to include attorney fees to change name, and rewrite bylaws
- Dumpster Improvements
- Repair boat ramp at the causeway at the end of the Lake Louise Road (public launch)
- Channel safety improvements between Lake Louise and Susitna Lake which would include more signage
- Water quality monitoring.
- Snow groomer purchase for grooming our community lake system and trails
- Causeway improvements at the end of Lake Louise Road for parking and boat launch
- Administrative costs to include attorney fees to change name, engineering fees for causeway improvements at the end of Lake Louise Road, and rewrite the association bylaws.

Remaining Balance of Funds

\$20,200.00

2015 Revenue Sharing Grant Scope

- Causeway improvements
- Insurance as required for the Community, Volunteer Fire Department, and the Fire Rescue Boat
- Lake Louise Snowmachine Club groomer purchase (partial purchase will also be using funds from FY2013 and FY2014)
- Dumpster improvements (gravel)
- Administrative costs to accomplish Community Association business

Remaining Balance of Funds

\$20,200.00

Louise/Susitna/Tyone Community Association Annual Budget July 18, 20154

Amount	Line Item	Comments					
\$5,000.00	Insurance	LSTCA general liability,					
		Officers & Directors, Fire					
		Dept, etc					
\$1,000.00	Annual Membership Picnic						
\$100.00	Permits, Licenses	DNR, Business License					
\$1,000.00	Postage & Mailing (newsletters)						
\$1,200.00	Weather station & website maintenance						
\$1,500.00	Channel Committee	Fuel, buoys, brush cutter					
\$1,000.00	Sign maintenance	Boat launches, channel					
\$1,200.00	Tax preparation, legal fees						
\$1,500.00	Misc purchases	Copy Paper,ink, etc					
\$500.00	Snow removal						
\$5,000.00	Fire Department	Equipment expenses,					
		equipment repair &					
		replacement, etc					
\$2,500.00	Road Maintenance	Road grader expenses					
\$5000.00	Dumpster Improvement Project						
\$10,000.00	Causeway Project						



LAKE LOUISE SNOW MACHINE CLUB HC 01 BOX 1684 GLENNALLEN, AK 99588

July 18, 2015

Joe Stam, President Louise/Susitna/Tyone Community Association Glennallen, AK 99588

Dear President Stam and Board Members,

I am writing this letter on behalf of the Lake Louise Snow Machine Club. We appreciate and thank you for your generous donation of \$15,000.00 toward a new groomer for use on the winter trails in our community.

After requesting bids from several local welding shops, we have selected Greatland Welding and Machine Shop in Palmer to do the job. This new groomer should be built in the next few months and be ready for use this winter.

Again, we greatly appreciate this generous donation.

Sincerely.

Harry Holt, President

Lake Louise Snow Machine Club

Channel Committee

The members of the channel committee have ongoing informal discussions regarding the Lake Louise/Susitna Lake channel. There have also been discussions with other channel users but little interest in joining the committee.

There is no magic bullet to solve the channel issues once and for all. The channel and water conditions are an ongoing issue when traveling from one lake to the other. The factors that have improved channel safety are: (1) Annual cutting of brush near the channel so boats going either direction have a better chance of seeing one another. (2) The placing of the channel marking buoys which indicate the deepest water route going into and coming out of the channel. (3) The channel times for going each direction. Going north from the top of the hour until 30 minutes past the hours and going south from 30 minutes past the hour until the top of the next hour. (4) Announcing via radio channel crossing intentions. This helps a little but many boats have no radios and those in jet boats often cannot hear the transmissions.

Other ideas like dredging of the channel, having lights on either end of the channel and making the channel a no wake zone are not practical or cannot be legally done. The timing of the crossings should be the most effective way to improve channel safety but many people either do not know about the times for travel or simply ignore them. More and better signage to inform boaters of the times to travel north or south would be helpful. It would also be helpful for those who follow the channel time rules to work to convince their friends and neighbors of the importance of traveling at the proper times.

There are currently only three members on the channel committee. More people are urged to show more interest.

BOATERS BEWARE

CHANNEL SAFETY

ALL CHANNEL TRAFFIC SHOULD BE COORDINATED AS FOLLOWS:

NORTH BOUND TRAFFIC

(Louise to Susitna)

TOP OF THE HOUR

For example 1:00 - 1:30

SOUTHBOUND TRAFFIC

(Susitna to Louise)

ON THE HALF HOUR

For example 1:30 - 2:00

Announce channel traffic on Channel 11.

LOUISE / SUSITNA / TYONE COMMUNITY ASSOCIATION ANNUAL MEETING JULY 18, 2015

MEMBERSHIP REPORT

Membership renewal is on right now so an exact count of how many members we have is unavailable. We do have 439 names on the list from last year. At this meeting, there will be a drive to encourage everyone to be paid up for the calendar year. Right now our membership numbers are low as most people last year renewed for only the one year.

In order to vote we are using a current listing as a check to verify eligibility to vote. I can only assume that we will receive a lot of renewals as I write this report prior to the beginning of the meeting in order for each member to vote. A revised membership list will be made after all member renewals from the annual meeting have been noted in our database. Once this has been accomplished a new directory will be forthcoming as it has been three years since our last directory was published.

Newsletters will, hopefully in the future, be mailed using the information of the membership listing rather than the listing used in the past as there are quite a few members who don't show up on the borough list.

Kerin Fassler, Membership Chair

Report on Lake Louise Property Tax Revenues and Borough Expenditures

By Jim Sykes July 18, 2015

A question was raised at a Comprehensive Plan meeting about the amount of property tax revenue derived from Lake Louise taxpayers and Borough expenditures that benefit Lake Louise. Borough staff provided the following numbers, which may not include everything.

Lake Louise property taxes: about \$217,000

Annual Expenditures include, but may not be limited to:

- \$48,500 for solid Waste disposal No fees previously collected from Lake Louise
- \$8,327 EMS Responders
- \$5,921 EMS Supplies FY-15
- \$1,300 annual average for EMS Ambulance and Rescue Equipment maintenance

Total Annual Expenditures approx. \$64,048

Other non-recurring expenditures and possible expenditures:

- \$43,000 Lake Louise Emergency Response building analysis and repair estimates (2015)
- \$800+ for Periodic Public Safety Building maintenance costs (total for last few years)
- \$620 for community Firefighting Signs (2015)
- \$950,000 for construction Public Safety Building (included Grant funding)
- \$300,000 to \$750,000 range of estimates to repair Public Safety Building (2016)
- No estimates available for repair of Dinty Lake boat dock and nearby parking addition

Borough schools are available to residents, including home schooling. Indirect costs attributed to Glacier View School are \$39,057 and the FY16 budget for Glacier View is \$959,640.

Borough wide services and activities are listed on the back which are funded by tax revenues.

A Cost of Community Services Study is currently underway that will examine tax income from all areas of the borough and attribute borough expenditures in each area. It should be done by the end of 2015.

Figures were requested from Borough staff and compiled by Jim Sykes, District 1 Assembly Member.

Report on Lake Louise Property Tax Revenues and Borough Expenditures

By Jim Sykes July 18, 2015

Emergency Services

Disaster Planning and Response Borough wide ambulance and rescue **Emergency Medical Services Board**

Fleet Maintenance Public Safety Building

Local Emergency Planning Board

Telecommunications

Community Development

Non-city libraries

Ice Rinks/Community Pools

Parks & Recreation Trails Management

Capital Projects Administration

Project Management

Pre-Design Engineering

Purchasing **Animal Care** Enhanced 911

Land Management:

Forestry & Agricultural Lands Leases and Sales Programs

Service Area Administration

(Areas tax themselves) Fire Service Areas Road Service Areas **Erosion Control Districts** Special Service Areas

MSB School District (partial funding)

Assembly Manager Mayor

Borough Clerk

Elections

Records Management Labor Relations Board

Board of Adjustment & Appeals

Administration **Human Resources**

Law

Information Technology

Geographic Information System

Maintenance & Licensing

Finance

Common Contractual Revenue and Budget

Accounting Purchasing Assessments

Planning and Land Use

Planning Platting

Community Plans Cultural Resources **Environmental**

Development Services/Code Enforcement

Public Works

Facility Maintenance

Operations

Solid Waste Services borough-wide

Community Clean-Up

Project Management / Engineering

Pre-Design

Enterprise Funds Solid Waste Services Port Enterprise Fund

M/V Susitna Enterprise Fund