

LAKE LOUISE COMMUNITY NON-PROFIT CORPORATION

Board of Director's Regular Meeting

Meeting Minutes

March 16, 2014

The meeting was called to order by President, Sharon Clark, at 11:10 a.m. Ms. Clark relinquished control of the meeting to Vice-President, Joe Stam for this meeting.

**BOARD MEMBERS PRESENT:**

Sharon Clark, President  
Joe Stam, Vice-President  
Yvette Delaquito, Treasurer  
Micheal Fassler, Secretary  
Ann Otte\*, Member  
Tom Lohman\*, Member  
Walt Arthur\*, Member

**GUESTS**

Dennis Brodigan, MatSu Borough  
Jim Sykes, Assembly Member, District No. 1

**COMMUNITY MEMBERS PRESENT**

John Hicks  
Kelly Campbell  
Bev Matthews  
Gary Swan  
James Gray  
Sam Hermon  
Judy A. Bertuca  
Patti Billman  
Jean Holt  
Dan Billman  
Harry Holt  
Tim Sutter

\*These members were present through teleconference.

**SECRETARY'S REPORT**

Meeting minutes of previous meeting were read by Mr. Fassler. One change to reflect the date of the next meeting was made. Minutes were approved as corrected.

## TREASURER'S REPORT

The treasurer's report was read by Yvette Delaquito. Report is attached. Ms. Matthews noted that another check was coming for \$1,000 from Mining & Water. We need to send a letter and Bev is going to see how to handle this item. Plus an additional payment for dirt brought in is still to come to the LLCNPC. Ms. Matthews noted that a donation from the Allen Dix family was made to the EMS and is in a separate account. Corky Matthews and Steve Dawson are on this account which was set up through Wells Fargo in Glennallen. These funds were specifically donated to the EMS and not the LLCNPC. At this point Mr. Stam noted that we have too many community accounts and these need to be consolidated. This is an OPEN ITEM. Ann Otte asked if the 2013 tax return has been filed. Ms. Delaquito reported that the information had just been sent to the accountant for processing and they should be done in time for the Aug 15<sup>th</sup> filing deadline. No changes were made to Treasurer's report and it was approved as read.

In order to keep the meeting from going too long, Mr. Stam instituted a 3 minute rule today for speakers.

## OLD BUSINESS

- Three fire extinguishers have been purchased and are available. One is located at Lake Louise Lodge and the other two are at the Matthews Safety Building. The other two were for distribution this summer to the Evergreen Lodge and the Point Lodge.
- Update on Comprehensive Plan – Mr. Arthur had the first meeting last month. The next meeting will be on the 18<sup>th</sup> at the Animal Control building in Palmer from 1800-2000 hours. This meeting is open to the public. The last meeting was more of an ice-breaker. Patti Billman will consider being part of this committee.
- Mr. Stam asked if there were any additions to the agenda. There were none.
- A laptop for maintaining treasury records has been purchased and software is being obtained. \$1,000 has been allocated for programs as needed. Access software will be purchased in order to allow for database programming and maintaining registry of members.
- The Boat. Seven members are here to discuss the boat today.
  - Dennis Brodigan spoke first with a brief history of the boat. The LLCNPC applied for a grant and received approximately \$96K for the purchase. This request was made directly to the State and did not come through the Borough. There are difficulties with expenses and insurance from the Borough but they will help as they can. No Borough tax dollars are being spent for the Volunteer Fire Department (VFD) – only Emergency Medical Services (EMS). The Borough does not have current funding for the boat. The boat was specifically designed as a fire boat. Mr. Brodigan started the discussions to determine how assistance could be obtained.
  - Mr. Stam stated that the boat was designed and purchased as a public safety boat.
  - Ms. Bertuca stated that the source of fire taxes to support the boat would have to be voted on. It would have to be official.
  - Mr. Stam said a reasonable approach would be a certain percentage of costs to be incurred would be paid via EMS and the remaining percentage by the VFD.
  - Ms. Matthews commented that there is enough money in the bank to maintain the boat.

- Mr. Hicks wanted to talk about how we purchased the boat. How it was done without community involvement.
- Mr. Lohman wanted to comment about Corky Matthews and his contribution to the community. Everything he does has been for the community – including the purchase of the boat. He is always first on the spot of a fire. Accusations of stealing the fireboat were brought up.
- Ms. Clark iterated that this isn't the place for this kind of discussion and the discussion did not need to take a personal turn.
- Ms. Campbell brought forward a proposal, a lease of the boat from the LLCNPC. The boat, which is suited for the tri-lakes area can be operated by the VFD which is willing to operate and maintain. Giving part ownership of the boat to the Borough is not a good idea. The LLCNPC should lease the boat to the VFD, it would remain at the lake, and if it cannot support itself after three years, ownership would go fully to the LLCNPC. A concern that if we transfer the ownership of the boat to the Borough, the Borough could move the boat.
- Ms. Matthews asked a question of Ms. Clark on why she refused insurance for the boat. Ms. Clark responded that this was not a true statement. The scope of work and regulations stated we would put insurance on the boat and the LLCNPC did not do it. Ms. Delaquito stated that there was a policy and after receipt of the records, she found that no insurance policy was purchased. Ms. Matthews said that a private party had purchased a policy for the boat.
- Ms. Bertuca stated we need to move on regarding the boat issue and not focus on who owns it now but who owns it in the future. The boat must be owned by only one organization and it should be maintained by that organization. The LLCNPC can give it to the VFD just as easy as giving it to the Borough. The transfer to the Borough should not even be considered. She has a lease proposal to submit and be considered. The VFD would lease the boat from the LLCNPC for \$1 per year until they can prove the boat is self-sustaining. (See attached proposal.)
- Ms. Billman asked who is on the VFD and Ms. Bertuca showed a list of current firefighters.
- Mr. Stam stated that the VFD is affiliated with the LLCNPC. The VFD's enabling authority is the LLCNPC. The prior minutes indicated that the VFD is not separate from the LLCNPC.
- Ms. Bellman stated that the community needs to come back together. We have LLCNPC, VFD, and EMS. We don't have enough to have separate factions. If at the end of 3 years and the VFD does not take ownership of the boat, then the LLCNPC has no boat if we don't work together. We also need to consolidate bank accounts.
- Ms. Matthews indicated she went to the Tolsona Fire Building and they recognized the VFD as the First Marine Fire Department.
- Mr. Stam indicated that there should be no issues here. He has a letter indicating several people tried to set up a fire department and the LLCNPC was able to mediate between the government and the VFD. The LLCNPC was the enabling authority for the creation of the VFD and it is not separate from the LLCNPC. There is no reason for a separate entity.
- Ms. Bertuca stated the state wanted us to talk to the Borough on the startup of the VFD. Mr. & Ms. Matthews asked the Borough if we could set up a VFD and

the MSB said no problem. By then the State had already approved it with help from the LLCNPC.

- Ms. Billman's recollection was that the VFD would be under the LLCNPC in conjunction with EMS.
- Mr. Stam suggested a meeting be set up with the VFD and the LLCNPC to come up with a consensus and a plan for the boat issue.
- Mr. Swan motioned we move on with agenda and set up meeting. This was seconded and approved. Mr. Stam will get with VFD and set up a convenient time for all concerned.
- Mr. Sykes addressed the group – basically just observing as he is new to the assembly (six months.) He discussed commercial development funding and said Eileen Picket is our new contact. On the Comprehensive Plan he urged the committee to participate fully and put everything and anything we want into the plan. Also, if we want something to argue as forcefully as possible in the plan. It can hold legal weight for us. The Borough budget is a big subject and the roll out is April 1. There is a meeting May 5 and we can call in. Let him know about any budget issues we have. Another avenue for boat funds might be FEMA. We need to resolve our issues on the boat.

#### BREAK

- Boat – Between now and annual meeting it was decided that the Board will meet and come together with a plan with the VFD on the boat issues. This will be presented at the annual meeting of July 19<sup>th</sup>.

#### NEW BUSINESS:

- Discussion on the best way to let everyone know how decisions were made; and it was decided that a mailout to everyone prior to the annual meeting would be best. All other mailings would only go to LLCNPC members.
- 2012-2013 grants – we have some money left over and need to come up with projects to send to the Borough to use up the rest of money. The Board is looking for suggestions for use of grant funds. We are buying a generator for the Wolf Pack with some of the funding. 2014 – revenue sharing grant of \$22,700. \$75K in grant money needs to be spent. One potential use would be a public parking area. The 2012 – 2013 funding needs to be used up by the end of 2014. Mr. Stam indicated we need to consolidate all funding records and accounts. We have too many accounts.
- Spring cleanup – MSB application needs to be done by April 13<sup>th</sup> for submission. We need to designate a day and they will supply the bags. It was suggested we do it for a month rather than just one day. Ms. Otte made a motion to participate and Mr. Fassler seconded. Motion passed.
- Goals and Mission Statement was discussed. We need to think about this for the next Board meeting. We need to add a question soliciting ideas from the community in the newsletter about goals.
- Budget – Board is preparing for the annual meeting.
- Membership Drive – Not many members signed up on 3/15/2014. Petty politics have

interfered and we need to work on correcting that so more members will join.

- Newsletter – Ms. Delaquito stated many Board members are really busy and we need people to put a newsletter together. The Board will come up with one, but a volunteer to do this would be appreciated.
- The LLCNPC name – we might consider changing it to include Tyone and Susitna – maybe more people will be interested in joining.
- Bulletin Boards – need to be ordered.
- Mr. Fassler discussed the Wild Resource Harvest. A survey conducted by the Department of Fish and Game was started to set up a baseline for our area. Last time it was done was in 1987. It was suggested that this be added to our comprehensive plan. Ms. Delaquito stated that fishermen have had a hard time this winter and we need to preserve our catch and release program. Ms. Matthews suggested maybe we could use some of our expiring funds for a survey to supplement what the Department of Fish and Game did.
- Mr. Stam noted that our land use permit for 2014 needs updating. Also, all insurances required need to be reviewed and updated.
- Mr. Herman discussed dumpsters. The dumpsters we use are not adequate – they are full and sometimes difficult to toss trash into. If we have a set up like at Sutton, we would be much better off. Mr. Sykes may be able to help in this issue. Mr. Herman would like the Board to look into moving it to a better location and a better dumping situation.
- Mr. Holt discussed storage at Wolverine. Maybe the Wolfpack can work with the LLCNPC to have more storage. We should also look into digitizing all of our records to alleviate all the paperwork and boxes.
- The next meeting will be April 26 at 11:00 at the Matthews Safety Building.
- Ms. Clark made a motion to adjourn and Ms. Delaquito seconded. Meeting adjourned at 1315.

Respectfully Submitted,

---

KERIN FASSLER, Secretary  
(from Mike Fassler's notes)

Date

SHARON CLARK, President

Date

March 16, 2014  
Treasurer Report

**Share Draft Account – 77**

Check #	Date	Payee	Purpose	
<b>2013</b>				
1651	12/08/13	Joe Stam	Computer Laptop Purchase	\$730.56
1652	12/09/13	Doug Dawson	Snow Removal/Plowing	\$175.00
1653	12/09/13	Copper Valley Tel.	Telephone	\$202.28
1654	12/11/13	USPS	Postage – Stamps	\$18.40
1655	12/16/13	Terry Draeger	2012 Tax Return Preparation	\$250.00
1656	12/26/13	Copper Valley Tel.	Telephone	\$101.14
1657	12/26/13	Taylor Fire Protection	ABC Wheeled Fire Exting.	\$3075.00

**2014**

1658	01/02/14	Bill Fair	Weather Station Parts	\$359.37
1659	01/15/14	Doug Dawson	Snow Removal/Plowing	\$200.00
1660	02/27/14	Diane Stam	Computer Software	\$210.58

**Total Checks: \$5,322.33**

01/31/14      Deposit Dividend      \$    .14

01/02/14    Transfer from Primary Share Account      \$2,000.00

**Total Deposits/Transfer \$2,000.14**

Current Ending Balance as of 03/12/14:      \$1,463.23

**Primary Share Account – 99**

Balance as of 03/12/14      \$45,654.71

Share Certificates 30      \$6,284.49 (07/11/14 – Matures)  
 Share Certificate 31      \$2,614.80 (08/29/14 – Matures)  
 Share Certificate 32      \$28,659.99 (07/15/14 – Matures)

Performance Bond – CD      \$1000.00 (Purpose for DNR Land Use Permit)

**Total On All Accounts and Certificates: \$85,677.22**